

**REF: CL/PAPU/GS/AHAF/HPRLA/065****DATE:** 11 NOV 2025**TO:**

- **MEMBER STATES OF PAPU ADMINISTRATIVE COUNCIL:** Algeria, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Côte d'Ivoire, Democratic Republic of Congo, Eswatini, Ethiopia, Kenya, Madagascar, Malawi, Morocco, Namibia, Niger, Nigeria, Senegal, Sudan, Tanzania, Tunisia, Zambia, and Zimbabwe.
- **OTHER PAPU MEMBER STATES (OBSERVERS):** Angola, Central Africa Republic, Chad, Comoros, Congo, Equatorial Guinea, Egypt, Eritrea, Gabon, Gambia, Ghana, Guinea, Lesotho, Liberia, Libya, Mali, Mozambique, Sierra Leone, Somalia, South Africa, Uganda, and Togo.
- **PAPU ASSOCIATE MEMBERS (OBSERVERS):** USPS, and Govnet.

**SUBJECT: INVITATION TO THE 11<sup>TH</sup> EXTRAORDINARY SESSION OF THE ADMINISTRATIVE COUNCIL TO BE HELD ONLINE ON 19<sup>TH</sup> NOVEMBER 2025 AT 09:00 GMT**

The Secretary General of the Pan African Postal Union (PAPU) presents his compliments to the esteemed Member States of the Administrative Council, other PAPU Member States (Observers), and the Associate Members, and has the honour to inform you that the 11<sup>th</sup> Extra-Ordinary Session of the Administrative Council will be held online on 19<sup>th</sup> November 2025 at 0900 GMT.

In that regard, I wish to cordially invite you to the 11<sup>th</sup> Extra-Ordinary Session of the Administrative Council that will be held online in conformity with the provisions of **Article 12, paragraph 4** of the PAPU Convention which states that: ***'At the request of one or more Member States of the Union, or the Secretary General, and subject to the agreement of two-thirds of the Member States of the Administrative Council, the Council shall meet in an extraordinary session'***

The 43<sup>rd</sup> Ordinary Session of the Administrative Council, held from 24<sup>th</sup> to 25<sup>th</sup> June 2025, was informed about the delay in capitalizing the PAPU Tower, which hindered the timely completion of the audit of the financial statements for the 2023-2024 Financial Year. It was therefore deemed appropriate to convene an Extraordinary Session of the Administrative Council, once the results of the capitalization of the PAPU Tower are incorporated and audited in the Union's financial records, to review and adopt the 2023-2024 financial statements.



Please find the notice, including the Draft Agenda, attached for your attention and kind consideration.

Whilst thanking you for your usual cooperation, I take this opportunity to renew to you the assurances of my highest consideration.

Sincerely,



**Dr. Sifundo Chief Moyo**  
**Secretary General**

**Attachments:**

- NOTICE for the 11<sup>th</sup> Extraordinary Session of PAPU AC
- Draft Agenda for the Convening of the Extraordinary Session of the PAPU Administrative Council

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PAPU/AC/EXTRA-XI/2025 - Doc No. 1

Original: English

11<sup>th</sup> Extraordinary Administrative Council  
19<sup>th</sup> November, 2025,  
Meeting Mode: ONLINE

**DRAFT AGENDA**

**BUREAU**

**CHAIR :** SENEGAL  
**1<sup>st</sup> VICE-CHAIR:** CAMEROON  
**2<sup>nd</sup> VICE-CHAIR:** TUNISIA  
**RAPPORTEURS:** MADAGASCAR  
ZAMBIA  
**SECRETARY:** PAPU SECRETARIAT

**WORKING HOURS:** 11:00 GMT - 14:00 GMT

Item No.	AGENDA	DOCUMENT
1.	Opening Session - Introductory remarks by the Secretary General - Chairperson's opening address	
2.	Confirmation of Quorum	
3.	Adoption of the Agenda	PAPU/AC/EXTRA-XI/2025 - Doc No. 1
4.	Report of the External Auditor on the financial statements for the year ended 31 <sup>st</sup> May 2024	PAPU/AC/EXTRA-XI/2025 - Doc No. 2
5.	Presentation and consideration of the Management Letter	PAPU/AC/EXTRA-XI/2025 - Doc No. 3

Telephone  
Téléphone  
255 27 2611440

Address/Adresse  
13th Floor, PAPU Tower  
282 Moshi Road, Philips Area  
Sekei Ward  
P.O Box 6026, Arusha 23190  
United Republic of Tanzania

Website  
Site Web  
[www.upap-papu.post](http://www.upap-papu.post)

E-mail Address  
Adresse E-mail  
[sc@papu.co.tz](mailto:sc@papu.co.tz)



6.	Consideration and Adoption of the Draft Decisions <ul style="list-style-type: none"> <li>- Adoption of the Auditor's report</li> <li>- Approval of the Accounts</li> </ul>	<b>PAPU/AC/EXTRA-XI/2025 - Doc No. 4</b> <b>Annex 4.1, Annex 4.2</b>
7.	Closing remarks <ul style="list-style-type: none"> <li>- Secretary General</li> <li>- Chairperson</li> </ul>	



Telephone  
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255 27 2611440

Address/Adresse  
13th Floor, PAPU Tower  
282 Moshi Road, Philips Area  
Sekei Ward  
P.O Box 6026, Arusha 23190  
United Republic of Tanzania

Website  
Site Web  
[www.upap-papu.post](http://www.upap-papu.post)

E-mail Address  
Adresse E-mail  
[sc@papu.co.tz](mailto:sc@papu.co.tz)